

## Sponsor Invitation Form

Faculty members who plan to invite a J-1 exchange visitor to UF should provide the requested information to the designated administrative staff member in their respective departments or centers.

Copies of the following documents should be submitted with this form:

- Prospective EV's curriculum vitae (printed in English).
- Prospective EV's bachelor's, master's or Ph.D diploma or transcript

CIP Codes should be use to provide the Subject/Field Code for the exchange visitor's proposed activity, click [here](#) for the list of CIP codes. (Instructions about how to use the list are available at [www.ufic.ufl.edu/EVS/InvitingJ1CIPcode.html](http://www.ufic.ufl.edu/EVS/InvitingJ1CIPcode.html))

### Scholar's Information

UFID \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Email \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_

Country \_\_\_\_\_ Postal Code \_\_\_\_\_

### Scholar's Participation and Site of Activity

J-1 Category: \_\_\_\_\_ Subject/Field Code \_\_\_\_\_

Start date of activity at UF: \_\_\_\_\_ End date of activity at UF: \_\_\_\_\_

Please describe briefly the activity to be performed during the program. Describe the research, teaching, or prescribed course of study to be pursued:

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Primary Site of Activity Name \_\_\_\_\_

Site Address Line 1 \_\_\_\_\_

Site Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Scholars' Job Title \_\_\_\_\_

Will the scholar be employed by or visiting other sites or U.S. institutions, during, before, or after UF visit? \_\_\_\_\_

***If the scholar will undertake activities at additional sites of activities or other U.S. institutions, during, before, or after UF visit, include the details in the invitation letter. Please include name of the university or institution, begin and end dates, payment issued or no payment, duties, and contact information at the other university or institution.***

### Funding Information

Will the UF sponsor receive funding for the proposed J program from one or more U.S. government agencies to support the prospective exchange visitor's program? \_\_\_\_\_ **Note:** The answer is "yes" only if the exchange visitor's name is included in the grant's documents.

University of Florida funding (include grants paid through payroll) \_\_\_\_\_

The scholar's position is eligible for UF benefits? \_\_\_\_\_

Additional Funding Amounts Source of Additional Fundings

Additional Funding Amounts	Source of Additional Fundings

Faculty Signature \_\_\_\_\_

Date \_\_\_\_\_

Faculty Name \_\_\_\_\_

Faculty Title \_\_\_\_\_

Faculty Email \_\_\_\_\_