



Name Last First MI Date of Birth Age UFID

Local address City State Zip

Permanent address City State Zip

Phone: Cell: First term/year at UF: Class and College:

Term for change in residency status: Year: Fall Spring Summer A/C Summer B

Have you previously applied for a change of residency? Yes No If yes, what term?

Are you a US citizen? Yes No

If no, are you a permanent resident alien or a legal alien granted indefinite stay by DHS? Yes No

(Required: Copy of both sides of alien registration card or verification of visa status from Bureau of Naturalization and Immigration Services. Eligible visa categories: A, E, G, H-I, H-4, I, K 1-4, L, N, O-1, O-3, R, TN/TD, NATO 1-7, asylees, parolees or refugees.)

Dependency (Check one category)

- Dependent: a person for whom 50 percent or more of his/her support is provided by another as defined by the Internal Revenue Service.
Independent: a person who provides more than 50 percent of his/her own support.

I am an independent person and have maintained legal residence in Florida for at least 12 months (required: copy of your most recent tax return and a copy of your parent's most recent tax return if you are less than 25 years of age).

I am a dependent person. My parent or legal guardian has maintained legal residence in Florida for at least 12 months (required: copy of your parents' or legal guardian's most recent tax return).

I am a dependent person who has resided for five years with an adult relative other than my parent or legal guardian, and my relative has maintained legal residence in Florida for at least 12 months (required: copy of most recent tax return on which you were claimed as a dependent or other proof of dependency).

I am married to a person who has maintained legal residence in Florida for at least 12 months. I now have established legal residence and intend to make Florida my permanent home (required: copy of marriage certificate, claimant's legal documents and student's legal documents).

Claimant's Relationship to Student: Self Parent/Legal Guardian Spouse Other

Person claiming residency must complete this section and provide as many of the documents as possible.

Documentation:

- Florida driver's license (required: copy of license)
Florida vehicle registration (required: copy of registration)
Florida voter's registration (required: copy of registration)
Declaration of domicile (required: copy of declaration)
Purchase primary Florida home (required: copy of deed or mortgage)
Purchase of Florida real property (required: copy of deed or mortgage)
Homestead exemption (required: copy of homestead exemption)
Lease for apartment/house (required: copy of lease agreement)
Florida bank account (required: copy of bank statement or letter)
Board of director of Florida corporation (required: certification verification)
Florida professional/occupational license (required: copy of license)
Membership in Florida organizations (required: proof of membership)
Florida incorporation (required: corporate verification)
Full or part-time employment (required: employer verification)
Graduate assistantship (required: letter of appointment with percent of FTE)

Issue Date

Office Use

Office Use table with multiple rows for documentation tracking.

Have you resided outside Florida when not enrolled? Yes No (required: written explanation)

Are there other documents that you feel support your case? If so, attach copies and list here:

Residency refers to whether you are an in-state Florida resident or an out-of-state resident, and this classification determines your rate of tuition. Florida residents pay less in fees per credit hour than do non-Florida residents. A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least twelve months before the first day of the semester for which in-state status is sought.

To qualify as a Florida resident for tuition purposes, the claimant (the person claiming residency) must reside in the state permanently and have established legal domicile in Florida. Evidence of intent to reside permanently in Florida is demonstrated by the absence of ties to a former state of residence.

In most cases the claimant must submit a copy of a federal income tax return to substantiate the student's dependent or independent status. Students are either dependent or independent. Exceptions to the law are rare.

IT IS IMPORTANT TO KNOW

- Living in or attending school in Florida will not, in itself, establish legal residence.
- Students who depend on out-of-state parents for financial support are presumed to be legal residents of the same state as their parents.
- Residence in Florida must be for the purpose of establishing a permanent bonafide domicile (rather than maintaining a temporary residence incident to enrollment at the university).
- To qualify as a Florida resident for tuition purposes you must be a U.S. citizen, permanent resident alien or legal alien granted indefinite stay by the Bureau of Citizenship and Immigration Services.
- Documents supporting the establishment of legal residence should be dated, issued or filed at least 12 months before the first day of classes of the term for which a Florida resident classification is sought.
- The claimant must provide evidence to substantiate at least 12 months of continuous physical presence in the state of Florida for the domicile year associated with the term for which residency is sought.
- It is the claimant's responsibility to establish the facts that justify classification as a Florida resident for tuition purposes.

EXCEPTIONS

Some applicants who do not meet the 12-month requirement may qualify for temporary in-state status by qualifying under an exception category. Check any exception applicable, attach copies of the required documentation and be prepared to provide originals at the review.

_____ I am a member of the armed services of the United States and am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida or I am the member's spouse or dependent child (**required:** copy of military orders, DD2058 or document showing home of record).

_____ I am a full-time instructional or administrative employee of a Florida public school, community college or institution of higher education or I am the employee's spouse or dependent child (**required:** copy of employment verification).

_____ I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of a job-related law enforcement or corrections training (**required:** copy of employment verification).

Person claiming residency must complete this section in full.

Name of Student: _____

Name of person claiming Florida residency: _____

Date claimant began establishing legal Florida residence and domicile: _____

I, _____, do hereby swear or affirm that I have been a Florida resident and domiciliary for the preceding 12 months or that I qualify under the exception checked above. Florida is my true, fixed, permanent home and place of habitation. Florida is the state where I live, remain and to which I expect to return when I leave. As evidence of my intention to make Florida my permanent home, I have supplied documents that show that I began establishing residence and domicile at least 12 months ago. I understand that a false statement in this affidavit will subject me to penalties pursuant to 837.06, Florida Statutes, and to Rule 6C-6.001 (6,F.A.C.).

Signature (in ink) of person claiming Florida residency

Date

OFFICE USE ONLY: **Approved** _____ **Not Approved** _____ **Appeal Received** _____